



Rotary Club of Ocean Grove

Mentoring of New Rotarians

New Member

It's great that you have joined us as a new member of the Rotary Club of Ocean Grove. To help you understand how Rotary works and to help you enjoy your time as a member we have appointed a Mentor to advise and guide you until you have settled into the club.

It is the responsibility of your mentor to ensure that any questions that you have are heard and answered, as well as assisting you through the literature, websites and training aids that are available.

Here are some suggestions as to how the mentor can be useful to a new member.

Rotary information:

- Support you by offering guidance, explanation and instruction in Rotary matters, the 'language' (abbreviations and acronyms) of Rotary, expectations as a member, how decisions are made, meeting procedures, etc...
- Support and assist you in attending District training events such as District Assembly and Conference, or to other Club visits.
- Respond to any queries you may have about what is happening within the Club.
- Work through the club's "Welcome to Rotary" document together in a systematic fashion; taking a few minutes each week to discuss a specific topic (perhaps stay for an extra coffee after some meetings).
- Sharing with you their own roles in the Club – past and present and help you to achieve your goals within the club.
- If you have an interested partner, meet with your mentor's partner socially and introduce him/her to FROGS News (Friends of Rotary Ocean Grove).

Club Activities:

- Let your mentor know about your time restraints and the pace at which you want to get involved in committees and projects.
- If you live close enough, share transport to weekly meetings and other events.
- We have lots of activities throughout the Rotary Year and sometimes members just appear to know what's going on and what's expected of them. If you aren't sure what an activity is make sure to ask your mentor to help explain.
- Help you to keep your contact details (phone numbers, email, etc) up to date and show you how to access the Bulletin for social activities, meeting information and other activities.

- There will be opportunities for personal growth and leadership development as a Rotarian. Your Mentor can help identify possibilities and help you to get involved in areas that interest you.

Social Support

- Your Mentor will ensure that you are welcomed into the Club, and are supported well after your induction.
- Mentors can help introduce you to other members. Not everyone is always comfortable introducing themselves.
- Your Mentor will usually sit with you at meetings but feel free to move away from them as you make new acquaintances, they won't be offended.
- Be sure to let your Mentor know if you have any concerns or problems. Everyone in the Club was a new member at one time so we understand what it's like trying to take it all in.

The Mentor's Role;

- Develop a friendly relationship with the new member and his/her partner.
- If you live close enough, share transport to meetings and events. Sit with the new Rotarian for a few meetings, until they feel comfortable.
- Ensure you rotate the new member around to different tables to meet a good cross-section of the membership.
- Offer assistance and advice at a pace consistent with the enthusiasm of the new member. Explain the "4-way test" and other Rotary conventions, in-jokes and acronyms to the new member and work through the 'Welcome To Rotary' document as a way of assisting this process.
- Exchange phone or email messages before meetings/events to confirm times, arrange transport or make apologies, etc.
- As you get to know the new member's interests, introduce him/her to like-minded members.
- Keep the Membership Director up to date with the progress of the new member.

Membership Committee.

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June 2015.