



Welcome ...

from Rotary International and The Rotary Club of Ocean Grove

Your Rotary membership starts in our club. Getting involved will increase your enjoyment, develop your leadership skills and knowledge and build lifelong friendships.

Like most members, you probably joined your Rotary club for social interaction and to help improve the quality of life in your community and make a difference in the world. For more than a century, Rotary clubs have been providing vital service within their local communities and throughout the world. Their achievements are the result of dedicated member action and participation.

Rotary brings together leaders – people like you who, together, want to make a difference. We're here to provide you with the resources and opportunities to improve your community and create change in the world.

Our club was founded in 1983 and has a proud history. Several of our current members were foundation members.

Our esteemed (then all male) membership has worked hard over the years to make a real difference in our community and is now very representative (both in gender and makeup) of those who live and work in our area.



Club Information & Member Responsibilities

Weekly Dinner Meetings:

Our Club meets for dinner at 6.00pm for 6.30pm every Tuesday at the Ocean Grove Surf Life Saving Club. By **6.25pm** members are asked to find a seat and stand behind it ready to start the meeting. Members pay \$25 for the meal (including a raffle ticket) part of which goes to our club's admin finances. EFTPOS is available.



At **6.30pm** the **Sergeant** calls for the members' attention and introduces the **President** who will welcome everyone and ask a member to recite the **Invocation: "For Good Food, Good Fellowship and the Opportunity to Serve Through Rotary, we Give Thanks"** (This invocation can be found in the Member's book)

The **President** then proposes a toast to which all respond. Necessary announcements are then made before the President hands the meeting over to the **Chairperson** to run the rest of the meeting. The **Secretary** and **Committee Chairs** are asked for any reports.

Each dinner meeting has at least one presentation or guest speaker. After the presentation by the **Guest Speaker**, the **Chairperson** calls on the **Thanker** to thank the Guest Speaker. The Chairperson then hands back to the **President** who will ask for the **Raffle** to be drawn, and then announce the duty roster for the following week, and close the meeting ideally by 8pm.

Chairperson: runs most of the meeting, looks after the Guest Speaker and introduces them to the members. (The secretary will prepare a meeting agenda)



Sergeant-at-Arms: is responsible for decorum of the meeting including time keeping and for generally making meetings efficient and enjoyable. He/she may conduct comedic “fine sessions” or other fun activities.

Assistant Cashier & Thanker: assists the cashier upon the arrival of the members and guests, and therefore needs to arrive by 6.00pm. They also thank the Guest Speaker after the program, and present the speaker with a Rotary memento.

Greeter & Assistant Sergeant: is required to greet members and guests (with a smile) and hands out the member's badges as they arrive, and therefore needs to arrive by 6.00pm. They are also required to assist the **Sergeant** during the 'Fine Session' to collect the fines.

Weekly Raffle: this member is required to run the raffle on the night and conduct the draw for the prizes.

Please Note:

1. Meeting attendance is recorded via an online invitation that is sent out during the week prior to the meeting.
2. Partners are welcome to attend any meeting. Their attendance is registered using process detailed in point 1.
3. If you are going **away for an extended period** you should email or phone the **Secretary** with the dates you will be away. The secretary's email is: rotaryclubogrove@gmail.com
4. Members are asked to read their **Club Bulletin** circulated by email each week, as this contains meeting information and indicates if you are rostered on for a duty, such as:
 - Chairperson
 - Assistant Cashier & Thanker
 - Greeter & Assistant Sergeant
 - Weekly Raffle

Club Assemblies:

These are held three times a year so that the club committees can formulate their programs and make changes throughout the year. Every member will serve on at least one committee, but in most cases members will be on at least two committees.



Members' Book/Club Calendar:

For member convenience we produce a Members' Book with all the Club details and membership details with photos of each member. We also post an online calendar. Both are available via the Club's website at <http://www.rotaryoceangrove.org.au>

No password is required on the site unless you want to view the Member's book and/or calendar, Meeting program and a number of admin functions. In this case, select 'Member's Area' from the top menu: The password is **grubber**.

In summary:

Club meetings give members the opportunity to build friendships, enrich their professional and personal knowledge, and meet other business leaders in their community. Club meeting times vary to accommodate members' family and professional commitments. Some clubs meet at lunchtime, while others meet in the early morning, after work, or in the evening.

Members are welcome to attend meetings at any Rotary club - a practice that guarantees Rotarians a warm welcome in communities around the world. You can even meet online through a Rotary **e-club**. Find meeting places and times through the online Club Locator tool or the free mobile Rotary Club Locator app.

Questions?

If you have any questions concerning these guidelines, the following members are only too happy to help you: **Membership Director** : Rod Bush 0410 471 005 **Club Secretary:** Pearl Macmillan: 0448 232 235

How Rotary Works

Rotary is a grassroots organization, with service efforts carried out by members of Rotary clubs. District and international leaders support Rotary clubs and help them provide service in their local communities and abroad.

Clubs: Rotarians are members of **Rotary clubs**, which belong to the global association Rotary International (RI). Each club elects its own officers and enjoys considerable autonomy within the framework of Rotary's constitution and bylaws.

Districts: Clubs are grouped into **RI Districts** (ours is District 9780 and includes most of SW Victoria and SE South Aust.), each district is led by a District Governor. District leaders, including assistant governors and various committees, help guide and support clubs. Annual district conferences celebrate achievements and bring Rotarians from different clubs together.

RI Board: The **RI Board of Directors**, which includes the RI president and president-elect, meets quarterly to establish policies. Directors are elected to represent Rotary clubs within a particular zone (group of districts).

The Rotary Foundation: The Rotary Foundation is overseen by its Board of Trustees, which includes the Trustee chair and chair-elect. The RI president appoints trustees, with approval from the RI Board. This body is the main international fund raising part of Rotary world-wide.

"The Four-Way Test": Followed by Rotarians worldwide in their business and personal lives. The Four-Way Test was created by Rotarian Herbert J. Taylor in 1932. It has since been translated into more than 100 languages and is used by organizations and individuals throughout the world.

Of the things we think, say or do:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it build GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

Throughout Rotary's rich history, Rotarians have strived to achieve the ideal of **Service Above Self**. Rotary's Avenues of Service form the foundation on which all club activity is based.

- Through **Club Service**, we have fun, build lasting friendships, and make sure that our club functions well.
- Through **Vocational Service**, we volunteer our professional skills to serve others and promote integrity in everything we do.
- Through **Community Service**, we address local needs and work with our community to bring lasting improvements.
- Through **International Service**, we meet humanitarian needs around the globe and promote world understanding and peace.
- Through **Youth Services**, we work with young people to help them become the next generation of leaders, visionaries, and peacemakers.

All Rotary clubs aim to serve their community and those in need throughout the world. Through club service projects, members learn more about local and international issues, and can volunteer their time and talents where they are most needed.

RI's programs

RI's programs are designed to help Rotarians meet needs both in their own communities and internationally.

Interact : Rotary clubs organize and sponsor this service organization for youth ages 12-18. There are more than 12,300 Interact clubs in 133 countries and geographical areas.

Rotaract : Rotary clubs organize and sponsor this leadership, professional development, and service organization for young adults ages 18-30. There are more than 8,000 Rotaract clubs in 167 countries and geographical areas.

Rotary Community Corps (RCC) : Rotary clubs organize and sponsor these groups of non-Rotarians who work to improve their communities. There are more than 6,800 RCCs in 78 countries and geographical areas.

Rotary Fellowships and Rotarian Action Groups : Rotary Fellowships (groups geared to vocational and recreational interests) and Rotarian Action Groups (groups focused on humanitarian service activities) are open to all Rotarians, spouses of Rotarians, and Rotaractors. There are about 70 groups.

Rotary Friendship Exchange : Rotarian teams or individuals, often accompanied by their families, make reciprocal visits to other countries, staying in each other's homes and learning about different cultures firsthand.

Rotary Youth Exchange : Clubs and districts send and host students ages 15-19 who travel abroad for cultural exchanges ranging from one week to a year. More than 8,000 exchanges take place each year.

Rotex is made up of, and organized by, returned Rotary Exchange students

Rotary Youth Leadership Awards (RYLA) : Clubs and districts sponsor seminars to encourage and recognize leadership abilities of youth and young adults ages 14-30.

The Rotary Foundation of RI is a charitable organization supported entirely by voluntary contributions. The Foundation's mission is to enable Rotarians to advance world understanding, goodwill, and peace through projects that improve health, support education, and help alleviate poverty.

Grants: The Foundation provides grants that enable Rotarians to increase their support of local and international service projects. Clubs and districts use Foundation grants for projects that provide essentials to people in need in Rotary's six areas of focus, such as drilling water wells, setting up a medical clinic, or providing literacy classes.

PolioPlus: Eradicating polio is Rotary's top priority. The PolioPlus program provides funding and support for the final stages of global polio eradication. Rotary is a spearheading partner with the World Health Organization, UNICEF, and U.S. Centre's for Disease Control and Prevention in this initiative.

As a result of the efforts of Rotary members worldwide, over two billion children under age five have received the polio vaccine, five million people who might otherwise be paralyzed are walking today, 500,000 new cases of polio are prevented each year, and the number of polio cases has declined by 99 percent worldwide.

Rotary Peace Centres: The Foundation supports Rotary Peace Fellows, who are chosen from around the globe based on their ability to have a significant, positive impact on world peace and conflict resolution during their careers. Studying at one of the Rotary Peace Centres, Fellows earn graduate degrees or professional development certificates in international relations, public administration, sustainable development, peace studies, conflict resolution, or a related field.

Financial Support

Every dollar contributed to the Foundation funds its humanitarian and educational programs and program operations. The Every Rotarian Every Year initiative encourages annual per capita giving worldwide of \$100 or more to support these vital Foundation programs.

The Rotary Foundation has three main funds:

- **Annual Programs Fund**, which provides grants and scholarships
- **Endowment Fund**, which ensures the long-term viability of the Foundation
- **PolioPlus Fund**, which supports Rotary's goal of a polio-free world

More on Membership Responsibilities

What Rotarians get out of Rotary depends largely on what they put into it. Many membership requirements are designed to help club members more fully participate in and enjoy their Rotary experience.

Attendance: Attending weekly club meetings allows members to enjoy friendship, enrich their professional and personal knowledge, and meet other business leaders in their community. Members attend as many meetings as possible but we understand this varies because of personal circumstances. For prolonged expected absences, members should apply to the Club Board for Leave of Absence.

If members miss a meeting of their own club, they can attend meetings at other clubs. These are referred to as 'makeups'.

Service: By participating in local and international service projects, club members can volunteer their time and talents where they're most needed.

The Avenues of Service are Rotary's philosophical cornerstone and the foundation on which club activity is based:

- **Club Service** focuses on strengthening fellowship and ensuring the club's effective functioning.
- **Vocational Service** encourages Rotarians to serve others through their vocations and to practice high ethical standards.
- **Community Service** covers the projects and activities the club undertakes to improve life in its community.
- **International Service** encompasses actions taken to expand Rotary's humanitarian reach around the globe and to promote world understanding and peace.
- **Youth Service** recognizes the positive change implemented by youth and young adults through leadership development activities, service projects, and exchange programs.

Finding and keeping members: To keep clubs strong, every Rotarian must share the responsibility of bringing new people into Rotary. Even new members can bring guests to club meetings or invite them to participate in a service project.

Keeping members involved in Rotary is another responsibility. Fostering strong fellowship and encouraging early participation in service projects are two of the best ways to sustain a club's membership.

Dues: Club members are required to pay annual dues to their clubs, districts, and Rotary International, as well as the subscription fee to the appropriate Rotary magazine. The club fee is \$230 p.a. and covers dues to all other groups (including Social membership of the Bowling Club) as well as the club fees. A discount of 50% is given when a partner also joins as a member.

Leadership: Club members are encouraged to volunteer for leadership roles at the club level and beyond. To learn more about leadership opportunities in your district, see the district leadership seminar page and the club committee's page.

Getting involved

Get involved in your community: Your district offers many opportunities for involvement.

Attend your district conference to learn more about Rotary and to celebrate the district's good works. Host a visiting Group Study Exchange team or help organize your district's Rotary Youth Leadership Awards (RYLA) program to see what clubs can do when they work together. These activities will help you meet Rotarians outside your club, widen your circle of friends, and expand your service potential.

Get involved globally: Rotary transcends national borders. You can get involved globally by attending the annual RI Convention, where you'll meet with Rotarians from around the world and get ideas for club activities and service projects. Also consider joining a Rotary Fellowship to network with Rotarians who share your vocation or interests. By participating in international activities, you become part of a global network of professionals seeking world peace and understanding.

Learn about other clubs and districts: Search RI's registry of club and district websites to find out what's happening in your area and around the world: To experience some of what Rotary has to offer beyond the club level, visit your district website and sign up to attend the district conference.

What does our club do ?:

As of April 2021, our club has 62 members from a wide variety of backgrounds. Our current major projects include:

- **Monthly markets** in Ocean Grove. Members participate in roles such as market organization, site preparation, carparking, sign distribution/collection and marketing/advertising.
- **Annual Art Show** in Point Lonsdale: Roles include general organization, preparation of the catalogue, receiving/organizing artwork collection/distribution, obtaining advertising, finance, erecting/dismantling art show display boards, and catering.
- **Car Raffle Ticket Sales:** We sell tickets in this project which is hosted by another Rotary Club in Ballarat. We receive 80% of ticket sales. Roles here include organising ticket collection/return to the host club, organizing a roster for ticket sales at a variety of points around the Bellarine Peninsula, distributing/collecting tickets from members, organizing a ticket sales drive on one of our meeting nights and chasing up sold tickets/money.
- **Youth Activities:** Our Youth group provides opportunities for local youth to participate in a wide range of Rotary Sponsored activities including Leadership training for school students and young adults, long and short term overseas exchanges and financial support for students.
- **Elderly Citizens dinner:** Each year we host well over 100 local elderly citizens at a Christmas dinner. Roles include preparing/distributing invitations to prospective attendees, collecting attendees (where requested), organizing requirements for the night.
- **Geelong and District Football Finals Gate Entry:** by 'manning' the gates for the final series, we raise funds for the club.
- **Working Bees:** to support community members in need of assistance.
- **ANZAC day:** we provide a b.b.q. for the Anzac day dawn service in Ocean Grove. We also distribute food hampers to service veterans.
- **Support for an overseas school in Bangladesh** (Solmaid community School); project support in Viqueque and Cambodia
- **Playgrounds for Sri Lanka/Timor Leste:** we participate in a multi club effort to locate, dis-assemble and collect playgrounds that are sent to overseas schools in Sri Lanka and Timor Leste.



- **Community Awards:** we run an annual Community Awards programs recognising volunteers, Small Business Excellence and local Apprentices/Trainees.
- **Barwon Heads Duck Race:** we organise and run an Annual Duck race on the Barwon River to raise funds for local groups and Rotary charities.
- **Australia Day:** we run an annual free BBQ in the main street of Ocean Grove to help locals celebrate Australia Day..

We are always looking for new initiatives to raise funds and support those in need.



Learn More About ROTARY

Rotary International is a large and multifaceted organization. Here are some ways to learn more about Rotary:

Through www.rotary.org and www.rotarydownunder.com.au you can:

- Explore Rotary Basics Online, an essential guide to all things Rotary.
- Complete self-guided learning modules for new members in the Rotary E-Learning Center.
- Check for the latest news and information, and sign up for the RSS news feed.
- View video segments and public service announcements on Rotary International's YouTube channel. (<https://www.youtube.com/watch?v=6vVyG0TJBWM>) Subscribe to the channel to receive video updates.
- Read issues of *The Rotarian* or your regional magazine and your club and district newsletters.
- Connect with other members through Rotary's pages on Twitter, Facebook, and LinkedIn.
- Watch the monthly Rotary Minute video to find out how Rotarians are helping their communities.
- Visit your district website to learn more about activities throughout the district.
- Subscribe to free RI newsletters.

You can order these RI publications and resources from: www.rotarydownunder.com.au

Rotary Basics (595) *The ABCs of Rotary* (363)

The Rotary Foundation Quick Reference Guide (219)

Membership Video Set (427)

RVM: Rotary Video Magazine

Rotary International and The Rotary Foundation Annual Report (187))

Members with **internet access** are able to access Rotary International website, Rotary Australia website (Rotary Downunder), the Rotary District 9780 web site and our web site.

Once you sign up to these sites, members will be able to access a wealth of Rotary information as well as checking your own information through *Club Runner*.

There are several web sites that will provide detailed information about Rotary and its programs.

- Rotary Australia: www.rotarydownunder.com.au
- District 9780: www.rotary9780.org
- Rotary Club of Ocean Grove: www.rotaryoceangrove.org.au
- Rotary Club of Ocean Grove Facebook: www.facebook.com/RotaryOG
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- Rotary International: www.rotary.org

In addition to reporting the latest Rotary news, Rotary.org provides Rotary-related website links and information about RI and Rotary Foundation programs. You need to use the Member Access feature of the site to gain access to the information on topics above highlighted in blue, conduct Rotary business online, including registering for the annual convention and make contributions to the Foundation.

To gain access to Rotary.org please follow the following steps:

1. Go to www.rotary.org then click on “My Rotary”
2. Click on the “Register” button
3. Follow the prompts to register
4. After receiving the subsequent email, click on the link “Complete your Rotary.org registration” by clicking on “Activate my account”.
5. In the Account Set-Up, the password should be 8 characters minimum, at least one uppercase, one lowercase and a number.

April 2021