



Rotary Club of Ocean Grove Inc.

Inc. Assn. A 0013584 X ABN: 13 501 173 192

Request for Payment

Payment requested by Rotarian (Name): _____

Payment Type Required

Reimbursement to myself: (Attach invoices or receipts where appropriate)

Actual Acc. Name: _____ BSB: _____ Account No: _____

EFT Payment to Charity or Supplier:

Actual Acc. Name: _____ Contact Person _____ Phone: _____

BSB: _____ Account No: _____

	Admin Expenses		Charities Expenses		Charities Expenses Continued		Art Show Expenses Continued
1605	Club Related Expenses	1528	Summer Market Expenses	1563	Rotary Foundation (The)	1770	Printing
1608	Social Club Subscriptions	1534	Youth Donations	1565	Other charitable donations	1780	Advertising/promotion/ Signage
1609	Badges and Regalia	1535	Youth program expenses	1580	Sundry Projects	1785	General Admin expenses
1610	Training Expenses	1540	Vocational Expenses	1585	Sundry AC Expenses eg PL ins	1790	Sundry expenses
1615	Meeting meals/venue expenses	1546	Raffle Expenses				
1620	Meeting Raffle Expenses	1548	Environment Projects		Art Show Expenses		
1625	Postage/Printing/Stationery	1549	Community Donation	1710	Prize Payments		
1630	Secretarial Expenses	1550	Community Projects	1720	Sale payments to Artists		
1632	Accounting Expenses	1551	Duck Race Admin Expenses	1725	Payments to beneficiaries		
1635	Communication expenses/ subscriptions	1552	Duck Race Donations	1730	Raffle Costs		
1640	Public Relation expenses	1553	BBQ Operating Costs	1740	Hiring Expenses		
1645	Equipment Purchases	1560	International Project Donations	1755	Catering costs		
1650	Sundry Admin Expenses	1561	International Expenses	1760	Judges costs		

Details of Expenses

Amount

	\$
	\$
Total Payable	\$

Authorisation by President, Board Member or Committee Chair (2 required)

Position in Club:	Signature:	Date:
Position in Club:	Signature:	Date:

Forwarded to Treasurer:

(Date). _____