

The Rotary Club of Ocean Grove Inc
Minutes for the Board meeting held at
at 7pm on Monday 20th July 2020 on Zoom

1. Attendance:

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|--------------------|---|------------------|---|---------------|---|
| Gil Morgan | P | Xenia Williamson | P | Marion Walton | P |
| Pearl Macmillan | P | Chris Foster | P | Alan Keyse | P |
| Graeme Chamberlain | P | Gordon King | P | Rod Bush | P |
| John Paton | P | | | | |

2. Minutes of Previous Board Meetings: 8/6/20

The Minutes of the previous board meeting were read and approved

Acceptance

- Moved by John Paton / Seconded by Gordon King, *that the minutes for the meeting held on 8/6/20, as presented, be accepted as a true and accurate records of the meeting.* Motion carried.

Business arising from Minutes:

1. Marion s still working with Queenscliffe Council over the matter of the Rotunda.
2. John is working through the application for Deductible Gift Recipient Status. Each Board member has to sign the Declaration of Disclosure Document (Find this on July Drop Box) and return it to John. We must also have a Conflict Policy.
3. John is has requested the Bellarine Community Hub to return the donation that was paid to assist needy children to attend camp, as the camp is no longer going ahead.
4. The grant of \$1000 from District has come through for “Feed me Bellarine”

3. Correspondence for 20th July 2020 Meeting

The Outward and Inward Correspondence is attached.

Business arising

Committee recommendations from above correspondence:-

1. Secretary will write to Ambulance Victoria to explain that we do not maintain the defibrillators and give the contact details of the Locations.
2. We may remove the defibrillator from the Market Place as Woolworths already have one installed. We could seek a new premise for it.

Acceptance

- Moved by Graeme Chamberlain / Seconded by Marion Walton
“that the correspondence as listed be accepted and the listed actions and approvals be endorsed”. Motion carried.

4. Treasurer’s Report:

- Treasurer John spoke to his detailed, tabled reports, which are to be attached to and form part of the minutes of this meeting.

Discussion arising from Treasurer’s report included –

1. The Charities Account stands at \$23,324. Once the Vocational Awards and Sculpture are paid out it will leave about \$17,500 in the Balance.
2. Admin stands at \$11,562 so we are ok for now.

3. The reports are on Dropbox. All Straightforward.
4. The Not for Profit –Deductible Gift Scheme is a very detailed process. The forms will be submitted once the Board has passed a Motion on the ‘Conflict of Interest’ at next month’s Board Meeting, and the Club has accepted the new Constitution and Bylaws.

Financial Report Acceptance

- Moved John Paton / Seconded Alan Keyes *“that the Treasurer’s tabled reports be received and accounts paid be approved, and that this report attach to and form part of the minutes of this meeting*
Motion carried

5. **President’s Report:** (President Gil Morgan)

Report tabled, and is attached to and forms part of the minutes of this meeting.
Discussion arising from presidents Report.

1. President Gil has been in discussion with the Golf Club to hold our Rotary Meetings there in the short term. Meals cost \$22.50 for one course. Gil has a further meeting on Wednesday to discuss the details and will advise the Board accordingly.
2. Vocational awards could perhaps be held at the Golf Club.
3. Possible fundraising. – Scarecrow (my Hero) competition in January, and a Burns Supper in January are to be considered. The Social Committee to discuss.
4. Volunteers for the Cadell Cycle Race can receive payment for the club. John Paton will check on this.
5. Marion will check if the Car Raffle is still going ahead and will check if we can sell tickets at the Drysdale Market.
6. Board members agreed that we should design an Ocean Grove Entry Sign first, then consider Signage for other areas.
7. Gil will keep the Board informed about the Rotary 100 celebrations.

Presidents Report acceptance

- Moved Gil Morgan/ Seconded Alan Keyes, *“that the Presidents Report be accepted”*.
Motion carried

6. **Directors Reports:**

Administration: Alan Keyes –
(Program, Fundraising, Attendance,)

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- Program: (Janet Alexander) No Report

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- Grant Sourcing: (Rod Greer) Rod is looking at various sources for grants.

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- Attendance: (Geoff Ford)

: June -5 meetings for month – attendance average - 68 % and Membership 58 members.

Social: (Marion Walton, Gil Morgan and Graeme Chamberlain) No Report

Service Projects (Chris Foster)

(Community, Youth, Vocational, International)

Tabled reports are attached to and form part of the minutes of this meeting.

Community_(Gordon King) - Isobel Paton is preparing a Landscaping plan for the sculpture garden Pro-bono.

Gordon will set up some sub committees for the various projects.

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Youth Services_(Meredith O’Neil)- No Report.

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Vocational (Lynne Carlson)- Might use plan B for the Vocational Awards. There is a committee meeting tomorrow.

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International_(Graeme Batrouney) - Report Submitted. The combined project for Vanuatu might qualify for a Global Grant.

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Foundation (Gordon King)- No report

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Public Relations (Xenia Williamson) – Xenia has met with the President of the Echo, and is working on publicity for our new President Gil. Marion will have some publicity material on the vocational Awards.

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Membership (Rod Bush) – Rod will contact Noelle McLean again. Isobel Paton may be inducted at next week’s actual meeting at the Golf Club.

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7. **Additional Reports-**

Art Show – Everything ready to go, if we are allowed to hold it. The new rules in the constitution (Article 23, Section 5) state that all payments must involve a Director of the Board e.g.- John Paton, or Rod Bush along with Janet Alexander, the Art Committee Treasurer. The art show committee is planning to have online payments.

Market - No report.

Other

Rod Bush explained the changes that have been made to the Constitution and Bylaws. Both are ready to be put on the Website for the members to read.

Motion;- The Board approves and accepts the changes to the Constitution and Bylaws.

Proposed by – Gil Morgan, Seconded by – John Paton. Motion Carried

The club members will be informed of this at tomorrow night’s Zoom meeting and asked to read the details on the club Website. A vote to accept the amended Constitution and Bylaws will be held 4 weeks from tomorrow, - the 18th of August at the club meeting.

Acceptance of Administration, Directors and Additional Reports

• Moved by Graeme Chamberlain / Seconded by Xenia Williamson.

“that the Administration, Directors and Additional reports be accepted, and that listed agreed actions, approvals and recommendations be endorsed” Motion carried

8. **General Business:**

- This year's Budget - If there are no actual meetings our income would drop by \$7000
- Charities – We can only spend what we have. There could be about \$17,500 to spend.
- Committees will be asked to prioritise their projects and choose the most important.
- Consider slowly reducing support for Solmaid School.
- The District Governor will attend the Club Meeting on the 18th August.
- Marion and Bill Walton have distributed all the Members Books.
- The total cost per person for next week's meeting at the golf club will be \$27.50.
- Secretary elect – Heather Willson will be asked to attend training in November.
- President Gil's friend in India is also President of his club, and would like to twin with our club.
- We must set our Citation Goals.
- N.B. Board Members – Please sign the Declaration of Disclosure document and return it to Treasurer John. (Find it on Dropbox)

Closure: Meeting closed at 8.50pm

Next Meeting: Monday , 17th August 2020

Venue and Time: Home of President Gil or on Zoom, at 7pm.
Venue -To be confirmed.

Gillian Morgan
President

Pearl Macmillan
Secretary