

The Rotary Club of Ocean Grove Inc
Minutes for the Board meeting held at 49 Nelson Road, Point Lonsdale
at 7pm on Monday 18th January 2021

1. Attendance:

Gil Morgan	P	Xenia Williamson	A	Marion Walton	P
Pearl Macmillan	P	Chris Foster	P	Alan Keyse	P
Graeme Chamberlain	P	Gordon King	P	Rod Bush	P
John Paton	P				

2. Minutes of Previous Board Meetings:

The Minutes of the previous board meeting were read and approved

Acceptance

- Moved by John Paton / Seconded by Marion Walton, *that the minutes for the meeting held on 21/12/20 , as presented, be accepted as a true and accurate records of the meeting.* Motion carried.

Business arising from Minutes: None

3. Correspondence for 20th July 2020 Meeting

The Outward and Inward Correspondence is attached.

Business arising

Committee recommendations from above correspondence:-

- Contact Drysdale RC agreeing that they should run the Books for Newborns Project in Queenscliff , Ocean Grove and Barwon heads.
- Contact Laura Grufas giving her the reasons why Rotary did not continue with Ocean Grove Commons project.

Acceptance

- Moved by Pearl Macmillan / Seconded by Rod Bush *“that the correspondence as listed be accepted and the listed actions and approvals be endorsed”.* Motion carried.

4. Treasurer’s Report:

- Treasurer John spoke to his detailed, tabled reports, which are to be attached to and form part of the minutes of this meeting.

Discussion arising from Treasurer’s report included –

- The income from the Markets has been amazing – now have \$46,000 in the Charities account, \$18,000 in General Account and \$8500 in the Art Show Account.
- John has completed the forms requested by CAV.
- BBQ trailer – the next installment will not be paid until we receive a new quote for the extra items we ordered.
- The Grant for the BBQ has been issued but not yet received.
- The Club will probably only have to pay around \$10,000 towards the BBQ trailer as we have received so much support in the way of Donations. Thank you letters to be sent out to Donors.

Acceptance of Financial Report

Moved John Paton / Seconded Graeme Chamberlain *“that the Treasurer’s tabled reports be received and accounts paid be approved, and that this report attach to and form part of the minutes of this meeting*

Motion carried

5. **President’s Report:** (President Gil Morgan)

- a) Date for DG Phil Beasley and Judy visit- March Meeting
- b) R100. The Board agreed to buy two new Feather Banners and a Rotary Flag if the old ones can’t be found. Rod will check if they are around. Rotary Flag costs \$70 and Feather Banners cost \$199 each. We also need a First aid Kit.
- c) Two stands for the speaker were delivered. We now have a spare.
- d) Oral History. This is now online and is very impressive. There is a grant available from the Public Record Office which may help us roll out more of the program but the grant is not available until Feb/March next year and can’t be used retrospectively so may not be of use. Further information required.
- e) We should ‘man the gates ‘ at the Rotary Markets for the rest of the year. After the April Market we should know how much we have in the Charities account and can start to plan our distribution of donations.
- f) District Grant for R100. Consider how we use this.
Motion - use the R100 Grant for signage on the new BBQ Trailer marking the 100th Anniversary,
Proposed by John Paton, Seconded by Graeme Chamberlain. Motion carried.
- g) Australia Day Permit has been received.
- h) PETs on line 13th and 14th February . Alan will be in hospital, but it will be recorded so Alan can view it at a suitable time. Heather can view the Secretary’s session.
- i) Pres. Gil will be meeting with Bill Steains to discuss storing the new BBQ Trailer.
- j) A Fund Raiser idea – Bread tags for wheelchairs. The money raised goes to purchase wheelchairs for disadvantaged children in South Africa.
- k) Asset register – Rod bush and Pearl Macmillan are checking it.
- l) Judy Beasley’s Project – Indigenous Literacy foundation. Motion:- that we Donate \$500 and present it to the DG at his visit in March.
Proposed by Marion Walton, Seconded by John Paton. Motion Carried.
- j) Nominations are requested for the DG post in 2023/24.

Discussion arising from presidents Report. Nil

Presidents Report acceptance

- Moved Gil Morgan/ Seconded Alan Keyes, *“that the Presidents Report be accepted”*.
Motion carried

6. **Directors Reports:**

Administration: Alan Keyes –

(Program, Fundraising, Attendance,)

- Alan reported on the Bellarine Emergency Relief program. Lorraine Batrouney and Andrea Tierney are both keen to work on this. First there should be a

feasibility study to see if there is a need, and find out which agencies would work with us.

We need to gather electrical and household goods in a storage area where people who have no furniture or household goods can go to select what they need, at no charge.

Program: (Janet Alexander) In Hand. Suggestion that we could approach Willie Wildlife Sculptures as a possible speaker.

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Grant Sourcing: (Rod Greer) – No report

Attendance: (Geoff Ford)

: 4 meetings for month of Dec, – attendance average 100%- and Membership 57 members. (this includes Market and function attendance.)

Social: (Marion Walton, Gil Morgan and Graeme Chamberlain) Meeting at the Brewery Tomorrow- (Tuesday) all arranged

Service Projects (Chris Foster)

(Community, Youth, Vocational, International)

Tabled reports are attached to and form part of the minutes of this meeting.

Community_(Gordon King) - Report submitted

Regarding the Sculpture. The Marine and Coastal Act states that anything near the Ocean has to be marine in nature. Our Sculpture does not fall in that category. The Board expressed deep disappointment at the delay in setting this up as the sculpture was going on a site suggested by Barwon Coast.

Youth Services_(Meredith O’Neil)-No Report.

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Vocational (Lynne Carlson Awards.) No Report

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International_(Graeme Batrouney) – No Report

Foundation (Gordon King)- No report

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Public Relations (Xenia Williamson). No Report

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Membership (Rod Bush) – Report submitted

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7. **Additional Reports-**

Art Show –Market – 1) There will be a Market on the 7th Feb.

2) The ‘A’ frames used at the Market are very heavy to handle and should be replaced with lighter Aluminium ones.

3) Adrian should have an assistant for the Market. One of the new Members, Ron Ayres would be a suitable candidate.

Other

Acceptance of Administration, Directors and Additional Reports

- Moved by Rod Bush / Seconded by Alan Keyes *“that the Administration, Directors and Additional reports be accepted, and that listed agreed actions, approvals and recommendations be endorsed”* Motion carried

8. General Business:

- a) Must buy a First aid Kit
- b) Australia Day BBQ is organized
- c) We could perhaps have some club meetings at the Surf Club
- d) The Scarecrow competition hasn't really taken off.
- e) There was a very good report on the Market in the Advertiser
- f) The Baton Relay – a schedule has been put together. There will be 3 Baton relays over one day. Still to decide on a finishing point. The three Batons could be delivered to the three Mayors.
- g) A letter of thanks should be sent from the club to those who have given a Donation towards the new BBQ Trailer
- h) Motion - The Club should pay for a membership of the Ocean Grove Business association.

Proposed by John Paton, Seconded by Rod Bush. Motion carried.

Closure: Meeting closed at 8.45 pm

Next Meeting: Monday 15th February 2021

Venue and Time: Home of President Gil, at 7pm.

Venue -49 Nelson Road,
Point Lonsdale

Gillian Morgan
President

Pearl Macmillan
Secretary

Rotary Club of Ocean Grove – Board meeting – Monday January 18th, 2021

Membership Report: Member news:

New member:

- Brad Hawthorn (husband of Amy) has applied to become a member. Delayed processing until busy season is over.
- Kath Venters transferring from Wendouree B'fast

Others still in the wings

Noella McLean – (member of Ocean Grove Community Association)

John Lesser– has indicated a renewed interest ? Doubtful.

Jason Cripps – from website; Will contact after formal meetings are occurring again. - awaiting a response

General Business

- Job Descriptions - distribution continuing. Responses not !
- Attendance - Geoff Ford back on the job
- Future planning - Hybrid meetings

Rotary Club of Ocean Grove Inc

BALANCE SHEET

As of December 31, 2020

	TOTAL
Assets	
Current Assets	
2000 General Account 4749	18,015.76
2001 Art Show Account 7003	8,564.51
2002 Term Deposit #6184 (12mth)	0.00
2003 Term Deposit #6242 (6mth)	0.00
2004 Trading Account 6663	160.00
2005 Term Deposit #6148 (7mth)	0.00
2009 Petty Cash	300.00
Charities Account	42,912.84
Undeposited Funds	0.00
Total Current Assets	A\$69,953.11
Total Assets	A\$69,953.11
Liabilities and shareholder's equity	
Shareholders' equity:	
Net Income	30,695.74
Opening Balance Equity	31,266.70
Retained Earnings	7,990.67
Total shareholders' equity	A\$69,953.11
Total liabilities and equity	A\$69,953.11



Rotary Club of Ocean Grove Inc

PROFIT AND LOSS, ALL ACCOUNTS

December 2020

	TOTAL		
	DEC 2020	DEC 2019 (PY)	JUL - DEC, 2020 (YTD)
Income			
0500 Charities Income			
0501 Summer Market Sites	2,053.00	1,047.00	12,412.95
0510 Market Raffle		203.75	
0511 BBQ RAFFLE	669.00		669.00
0515 Market Entry Collection	2,788.95	1,450.85	6,626.90
0521 Community Sausage Sizzles	3,619.88	1,094.00	5,554.06
0525 Car Raffle		1,724.55	
0540 Public Donations	1,540.00		1,540.00
0570 Sundry Projects Income	14.25	500.00	3,689.25
0580 Interest earned	0.28		2.76
0585 Investment Capital Returned			22,354.31
Total 0500 Charities Income	10,685.36	6,020.15	52,849.23
0600 Administration Income			
0645 Member Annual Subscriptions			12,615.00
0650 Meeting Receipts	3,756.10	4,710.04	5,519.66
0655 Meeting Sergeant		36.55	55.55
0660 Club Meeting Contribution	130.00		2,160.00
0665 Footy Tipping	470.00		470.00
0670 Sundry Admin. Income			250.00
Total 0600 Administration Income	4,356.10	4,746.59	21,070.21
0700 Art Show - Income			
0710 Sponsorship			5,250.00
0720 Art Raffle Sales		80.00	
0780 Sundry Revenue			120.00
Total 0700 Art Show - Income		80.00	5,370.00
0900 Trading Account Income		1,939.03	24.52
0910 Admin Members Contributions	20.00		1,790.00
0920 Admin Dinner Sales	2,420.10		2,420.10
0949 Admin Sundries			250.00
0960 Market Fees	1,008.00		10,011.00
0961 BBQ Stall	52.97		205.01
0970 Wine Sales			3,450.00
0975 Rotary Health			175.00
0999 Charities Sundry Income			2,040.00
Total 0900 Trading Account Income	3,501.07	1,939.03	20,365.63
Total Income	A\$18,542.53	A\$12,785.77	A\$99,655.07
GROSS PROFIT	A\$18,542.53	A\$12,785.77	A\$99,655.07
Expenses			
1500 Charities Expenses			
1528 Summer Market Expenses	568.51	562.50	2,379.91
1532 Market Insurance	210.00	126.00	420.00
1534 Youth Donations		2,500.00	-1,200.00



Rotary Club of Ocean Grove Inc

PROFIT AND LOSS, ALL ACCOUNTS

December 2020

	TOTAL		
	DEC 2020	DEC 2019 (PY)	JUL - DEC, 2020 (YTD)
1540 Vocational Payments		114.00	2,642.70
1546 BBQ RAFFLE EXPENSES	250.00		250.00
1550 Community Projects	60.00	2,647.50	414.15
1552 Market Gate Refunds		3,509.90	
1553 Sausage Sizzle Costs	755.51	276.19	1,318.99
1555 Solmaid School Project	1,375.00	1,375.00	2,750.00
1580 Sundry Projects Expenses			24,604.31
Total 1500 Charities Expenses	3,219.02	11,111.09	33,580.06
1600 Administration Expenses			
1605 Rotary International Subscriptions			3,407.78
1606 RDU Magazine Subscriptions			1,039.00
1607 District Subscriptions			4,560.00
1609 Badges and Regalia	9.85	45.98	9.85
1615 Meeting Meals/Venue	3,122.63	4,358.00	4,392.56
1620 Meeting Raffle Expenses		73.78	
1625 Postage, Printing, Stationery			136.50
1632 Accounting Expenses	59.20	64.69	70.18
1635 Comms (Web host, Telephone etc)	254.09	29.88	254.09
1645 Equipment Purchase	514.95		702.45
1650 Sundry Admin Expenses			250.10
Total 1600 Administration Expenses	3,960.72	4,572.33	14,822.51
1700 Art Show - Expenses			
1720 Payments to Artists		713.00	
1740 Hire of Screens			385.00
1755 Catering Costs		394.36	
1770 Printing catalog			110.00
1790 Sundry Expenses		32.90	250.00
Total 1700 Art Show - Expenses		1,140.26	745.00
1900 Trading Account Transfers	4,638.73	1,873.04	19,806.27
Uncategorised Expense			5.49
Total Expenses	A\$11,818.47	A\$18,696.72	A\$68,959.33
NET EARNINGS	A\$6,724.06	A\$ -5,910.95	A\$30,695.74

Rotary Club of Ocean Grove Inc

TRANSACTION REPORT

December 2020

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1500 Charities Expenses				
1528 Summer Market Expenses				
10/12/2020		Defib post & Paint AR&JK Schmidt	Charities Account	48.51
10/12/2020	Ocean Grove Park Inc	Market 6.12.20 Ocean Grove Park Inc	Charities Account	520.00
Total for 1528 Summer Market Expenses				A\$568.51
1532 Market Insurance				
10/12/2020	One Underwriting (Market Insurer)	Dec Market One Underwriting P/L	Charities Account	210.00
Total for 1532 Market Insurance				A\$210.00
1546 BBQ RAFFLE EXPENSES				
10/12/2020	Paxton Press	OSKO PAYMENT Inv 58764 Rotary OG Paxton Press	Charities Account	250.00
Total for 1546 BBQ RAFFLE EXPENSES				A\$250.00
1550 Community Projects				
06/12/2020	Walton, Marion	Socks for Homeless Lazarus Ce> W+M Walton	Charities Account	60.00
Total for 1550 Community Projects				A\$60.00
1553 Sausage Sizzle Costs				
10/12/2020	Chamberlain, Graeme	Sausage Sizzles *2 Graeme Chamberlain	Charities Account	755.51
Total for 1553 Sausage Sizzle Costs				A\$755.51
1555 Solmaid School Project				
06/12/2020	Solmaid School	Rotary Ocean Grove Solmaid Community Sc	Charities Account	1,375.00
Total for 1555 Solmaid School Project				A\$1,375.00
Total for 1500 Charities Expenses				A\$3,219.02
1600 Administration Expenses				
1609 Badges and Regalia				
06/12/2020	Upstart P/L	Inv 14971 Upstart Pty Ltd	2000 General Account 4749	9.85
Total for 1609 Badges and Regalia				A\$9.85
1615 Meeting Meals/Venue				
14/12/2020	Morgan, Gillian	Meals 1.12.20 Gillian MORGAN	2000 General Account 4749	825.00
16/12/2020	Bunker Bistro	Dinners 8.12 & 15.12 T Suprihatin Bunker	2000 General Account 4749	1,848.00
27/12/2020	Chamberlain, Graeme	Xmas Party Graeme Chamberlain	2000 General Account 4749	449.63
Total for 1615 Meeting Meals/Venue				A\$3,122.63
1632 Accounting Expenses				
06/12/2020	Macmillan, Pearl	CAV Annual Statement Pearl Macmillan	2000 General Account 4749	59.20
Total for 1632 Accounting Expenses				A\$59.20
1635 Comms (Web host, Telephone etc)				
06/12/2020	Bush, Rod	Bluetooth Microphone RM & PM Bush	Charities Account	160.64
06/12/2020	Bush, Rod	Domain name reg RM & PM Bush	2000 General Account 4749	93.45
Total for 1635 Comms (Web host, Telephone etc)				A\$254.09
1645 Equipment Purchase				

Rotary Club of Ocean Grove Inc

TRANSACTION REPORT

December 2020

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
10/12/2020	Bush, Rod	OSKO PAYMENT HDMI Splitter RM & PM Bush	2000 General Account 4749	52.95
10/12/2020	Bellarine Audio Visual	Inv 1909 Rotary OG Bellarine AV Pty LTd	2000 General Account 4749	462.00
Total for 1645 Equipment Purchase				A\$514.95
Total for 1600 Administration Expenses				A\$3,960.72
1900 Trading Account Transfers				
29/12/2020	Rotary OG General Account	TFR 0231728236 Meetings Dinners 00221155211601	2004 Trading Account 6663	2,420.10
29/12/2020	Rotary OG General Account	E-BANKING TFR 0231728395 Members Contribs 00221155211601	2004 Trading Account 6663	80.00
29/12/2020		E-BANKING TFR 0231728461 BBQ sales 00221155211201	2004 Trading Account 6663	120.63
29/12/2020	Charities AC	E-BANKING TFR 0231728553 Trailer Donations 00221155211201	2004 Trading Account 6663	1,040.00
29/12/2020	Charities AC	E-BANKING TFR 0231728628 Market sites 00221155211201	2004 Trading Account 6663	978.00
Total for 1900 Trading Account Transfers				A\$4,638.73
TOTAL				A\$11,818.47